

April 22, 2021
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Chairman Truxton.

Present - *Gary Truxton, LCRC Commissioner*
 Richard Haslock, LCRC Commissioner
 Joan Runnels, LCRC Commissioner
 Jessica LaPointe, LCRC Finance & HR Manager
 Leroy Williams, LCRC Manager
 David Leusby, LCRC Shop Foreman
 Tom Smith, LCRC Road Foreman
 Shawn MacDougall, LCRC Road Foreman
 Al Dalley, LCRC Finance & HR Assistant

The following bills were presented and allowed for payment:

3/29	Payroll Voucher No. 5011 -----	\$	76,990.16
3/26	Material Voucher No. 5010 -----	\$	16,654.00
3/31	Material Voucher No. 5012-----	\$	144,764.04
4/14	HRA Voucher No. 5013 -----	\$	2,581.79
4/12	Payroll Voucher No. 5014-----	\$	65,953.70
4/14	Material Voucher No. 5015-----	\$	191,844.75

APPROVAL OF MINUTES:

Motion made by Runnels to approve the March 25, 2021 meeting minutes as read. Supported by Haslock. Roll call vote. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

Motion made by Runnels to approve the April 7, 2021 meeting minutes as read. Supported by Haslock. Roll call vote. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

Motion made by Runnels to approve the April 12, 2021 meeting minutes as read. Supported by Haslock. Roll call vote. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

PUBLIC COMMENT:

Marilyn Burns, Yates Township Supervisor, would like the Board to know that Yates Township is eager to work together with the Road Commission.

REPORTS FROM MANAGEMENT:

FINANCE & HR MANAGER:

LaPointe presented the newest COVID Preparedness and Response Plan.

LaPointe explained she had submitted Form 5720 – Corrective Action Plan Monitoring in March and was hoping to have an approval for this meeting. It has not made it to the Municipality Stability Board agenda yet.

Received \$10,801.56 from the county for the maintenance performed on Wolf Lake Drain from 2018 to 2021.

All emergency funds have been received from Federal Highway Administration from the damage resulting from the July 2019 flood.

Presented the first quarter amendment - 2021 budget and discussed the MTF concerns.

Received the finalized results from MDOT's 2019 Audit.

Tom Smith from Smith & Klaczkiewicz, PC conducted our annual audit this week.

MANAGER:

Williams provided an update on property discussions with Webber Township.

MDOT has provided some TWAs for work on the trunkline this year; M-37 spillways and US-10 gravel and dumpster.

Crews have begun pulling in.

Received Cherry Valley's Agreement. Katie Monroe from Prein and Newhof is checking on EGLE permits.

Meeting with Theresa from the Village of Baldwin to discuss this year's projects.

Waiting on agreement from Pinora Township regarding 40th Street.

Paser rating for the entire county is due this year.

Crews have been patching 8th Street for the past week.

We have finally received H1 Blue for the Durapatcher.

The crew is having a safety meeting with Mike Phillips this morning.

Roadside parks will be open April 30.

ROAD FOREMAN:

MACDOUGALL - Lots of maintenance and a few tree projects.

SMITH - Crews have been pulling in; preparing for brine. A-1 will begin brining May 10 in Chase Township.

EQUIPMENT SUPERINTENDENT:

We have four pieces of equipment that the leases are up this year. We have purchased two of them. The road grader we have decided to purchase as well. The excavator is going back so we met with Josh from CAT and are expecting to hear from Daniel from AIS regarding a new excavator lease.

OLD BUSINESS:

Motion made by Haslock to table Policy # 1044 - FMLA until Commissioner Runnels has time to read the policy. Supported by Truxton. Roll call vote. Yeas - Truxton, Haslock and Runnels. Nays - 0. Motion carries.

NEW BUSINESS:

Motion made by Haslock to accept the updated COVID Preparedness and Response Plan. Supported by Runnels. Roll call vote. Yeas - Truxton, Haslock and Runnels. Nays - 0. Motion carried.

LaPointe requested the Road Commission purchase a picnic table for the employees in memory of Commissioner Richard Runnels.

Motion made by Haslock to purchase a picnic table in memory of Richard Runnels for the employees. Supported by Truxton. Roll call vote. Yeas - Truxton, Haslock and Runnels. Nays - 0. Motion carried.

LaPointe requested purchasing two (2) AEDs totaling \$4200.00.

Motion made by Runnels to authorize LaPointe to purchase to AEDs for the Road Commission. Supported by Haslock. Roll call vote. Yeas – Truxton, Haslock and Runnels. Nays – 0. Motion carried.

LaPointe suggested requesting funds from the county from the American Rescue Act to recover the cost incurred due to COVID. Board agrees. LaPointe will draft a letter to send to the County Commissioners.

COMMISSIONERS PRIVILEGE:

Haslock - Inquired on claying this year. Williams stated he would like to.

Truxton - Inquired on the office opening again. LaPointe believes it would be important to open the office as we have begun advertising for the blade truck driver opening and should be getting applications. Board agrees.

Roads are looking really good.

Runnels – It snowed in Irons.

PUBLIC COMMENT:

None.

ADJOURNMENT:

Motion to adjourn made by Runnels. Supported by Haslock. Yeas- Truxton and Runnels. Nays - 0. Motion carried. 10:07 am

Next Meeting Date: May 27, 2021 Time: 9:00 am

Respectfully submitted by:



Jessica L. LaPointe - Secretary

Approved by:

Gary Truxton
Gary A. Truxton - Chairman

Richard J. Haslock
Richard J. Haslock - Vice Chairman

Joan Runnels
Joan Runnels - Member