

December 10, 2020
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Chairman Haslock.

Present - Richard Haslock, LCRC Commissioner
Gary Truxton, LCRC Commissioner
Joan Runnels, LCRC Commissioner
Jessica LaPointe, LCRC Finance & HR Manager
Leroy Williams, LCRC Manager
David Leusby, LCRC Shop Foreman
Tom Smith, LCRC Road Foreman
Shawn MacDougall, LCRC Road Foreman

The following bills were presented and allowed for payment:

12/7	Payroll Voucher No. 4987 -----	\$ 71,463.03
11/25	Material Voucher No. 4985a -----	\$ 75,000.00
12/7	HRA Voucher No. 4989-----	\$ 102.98
12/8	Material Voucher No. 4988-----	\$ 86,957.51

APPROVAL OF MINUTES:

Motion made by Truxton to approve the November 12, 2020 meeting minutes as read. Supported by Runnels. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

Motion made by Runnels to approve the November 18, 2020 meeting minutes as read. Supported by Truxton. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

PUBLIC COMMENT:

William Vandyke requested a closed session for personal matters. LaPointe informed the Board that is not a sufficient reason to go in to closed session per the Open Meetings Act. The Board will investigate further their options for

going in to closed session for VanDyke.

REPORTS FROM MANAGEMENT:

FINANCE & HR MANAGER:

LaPointe presented the amended 2020 Budget and the 2021 Budget.

Motion made by Truxton to approve the amended 2020 Budget as presented. Supported by Runnels. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

Motion made by Runnels to approve the 2021 Budget as presented. Supported by Truxton. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

LaPointe informed the Board on how the increase to brine cost will affect the Road Commission and the townships.

MCRCSIP's letter regarding vaccinations.

DHD # 10 Return to Work Letter

MANAGER:

Michigan Pavement Markings wants to continue our agreement in to 2021 and secure 2020 pricings.

Motion made by Truxton to continue our agreement with Michigan Pavement Markings. Supported by Runnels. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

MCRCSIP is involved in a lawsuit and is requesting LCRC sign a letter of support and help with the legal fees.

Motion made by Truxton to support MCRCSIP with a letter and legal fees. Supported by Runnels. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

Update on two employees that are currently off.

ROAD FOREMAN:

MACDOUGALL -

Crews have been blading, working on culvert ends, and edge ruts. Lots of maintenance.

SMITH -

Crews have been doing lots of blading.

EQUIPMENT SUPERINTENDENT:

Update on employee that is off on half pay. Board agrees to extend employee's half pay to the first of February after he uses all of his sick time.

We have four leases that are up this year; plan on replacing the excavator on a lease.

The Kenworths are going back soon and the new ones will hopefully come at the same time.

Purchased another four-wheel drive truck of the auction site.

OLD BUSINESS:

LaPointe - Zoom meeting on December 17, 2020 for bid openings.

LaPointe - Confirming Boards desire to have one meeting a month until COVID - 19 restrictions are lifted.

Motion made by Truxton to cancel the December 24, 2020, January 14, 2021, February 11, 2021 and March 11, 2021 meetings. Supported by Runnels. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

NEW BUSINESS:

LaPointe - The County Road Association Highway Conference on March 9- 11, 2021 is still on, although registration has not opened yet. The Board would like to book if they become available.

LaPointe - Presented an updated COVID - 19 Preparedness and Response Plan.

Motion made by Runnels to accept the revised COVID - 19 Preparedness and Response Plan after removal of the Remote Work Policy. Supported by Truxton. Yeas- Haslock, Truxton and Runnels. Nays - 0. Motion carried.

COMMISSIONERS PRIVILEGE:

Haslock - Roads look great.

Truxton - Everything looks really good.

Runnels - Getting lots of calls about how great everything is.

PUBLIC COMMENT:

None.

ADJOURNMENT:

Motion to adjourn made by Runnels. Supported by Truxton. Yeas- Truxton and Runnels. Nays - 0. Motion carried. 10:30 am

Next Meeting Date: December 17, 2020 Time: 9:00 am

Respectfully submitted by:


Jessica L. LaPointe - Secretary

Approved by:


Richard J. Haslock - Chairman


Gary A. Truxton - Vice Chairman


John Runnels - Member

COVID-19 PREPAREDNESS AND RESPONSE PLAN

Lake County Road Commission hereby adopts the following COVID-19 preparedness and response plan, consistent with recommendations in the Guidance on Preparing Workplaces for COVID-19, developed by the Occupational Safety and Health Administration, and current guidance for COVID-19 from the U.S. Centers for Disease Control and Prevention (CDC), in accordance with the MIOSHA Emergency Rules. The primary goals of this plan are to prevent or minimize the spread of illness within the Road Commission while preserving, to the extent possible, the continuity of essential Road Commission operations. All Road Commission employees are expected to adhere to this plan. This plan may be updated and revised by the Board of County Road Commissioners as future circumstances warrant and will remain in effect until rescinded by the Board.

The following mitigation measures are hereby adopted by the Road Commission:

1. The Road Commission is a critical infrastructure employer and considers all its personnel essential to meeting the core mission of the Road Commission. Some of the employees' work has been appropriately performed without the need for physical presence at the Road Commission, and that will continue for certain employees through the term of this plan where the work activity can feasibly be completed remotely. To the extent employees are required to report in-person to the Road Commission to perform their work, the Road Commission has determined that the work cannot feasibly be performed remotely and believes it is operating consistently with the terms of any Emergency Order or administrative rule.
2. The Road Commission has determined that its employees' jobs fall into only the lower and medium exposure risk categories as defined by the OSHA Guidance on Preparing Workplaces for COVID-19:
 - Lower Exposure Risk Jobs. These jobs do not require contact with known or suspected cases of COVID-19 nor frequent close contact (for example, within six (6) feet) with the general public. Workers in this category have minimal occupational contact with the public and other co-workers. Examples are small offices and small construction operations (less than ten (10) employees), provided employees have infrequent close contact with co-workers and the public.
 - Medium Exposure Risk Jobs. These jobs are those that require frequent or close contact (for example, within six (6) feet) with people

the employee must make reasonable efforts to schedule a COVID-19 test within three (3) days after receiving a request to do so from the Road Commission.

7. All employees must practice social distancing as much as possible in the workplace (e.g. limit face-to-face conversations and meetings, maintain a distance of 6 feet between people at all times, etc.). Vendors and contractors will also be requested to practice social distancing when coming into contact with Road Commission employees.

8. All employees will be provided with non-medical grade face coverings. Employees should wear them in the workplace as much as they are able to tolerate and are required to do so in shared spaces, including during in-person meetings, in restrooms and hallways, and whenever social distancing (i.e. maintaining a distance of six (6) feet between people at all times) in the workplace is not possible. A space is considered shared when it is accessible to or utilized by multiple individuals at the same time, six (6) feet of distancing cannot be maintained between individuals within the space, and the space lacks physical barriers separating individuals from contact with each other during their presence in the space. Employees are responsible for cleaning their masks and/or requesting a new mask as needed.

9. The general public will be provided with alternative ways, besides coming to the Road Commission office, to make emergency notifications to the Road Commission and/or to utilize the Road Commission's services. Employees must limit all face-to-face contact with the general public to the greatest extent possible and practice social distancing when face-to-face contact is required. If the public is allowed entry to the Road Commission office, physical barriers will be added as appropriate to service points that require interaction with the public, and signs will be posted at the office entrance instructing the public of their legal obligation to wear a face covering when inside the Road Commission office and informing the public not to enter if they are or have recently been sick.

10. Business-related travel for employees will be restricted to essential travel only.

11. Road Commission employees must limit the sharing of tools and equipment to the maximum extent possible and frequently and thoroughly clean tools, equipment, and frequently touched surfaces throughout the day. Disinfecting wipes will be available for this purpose. Road Commission

18. When an employee is identified with a confirmed case of COVID-19, the COVID-19 Coordinator will notify the local public health department immediately and any co-workers, contractors, or vendors who may have come into contact with the person who is the confirmed case of COVID-19 within twenty-four (24) hours. When notifying co-workers, contractors, and vendors, the Road Commission will not reveal the name or identity of the confirmed case.

19. If an employee has tested positive for COVID-19 or experiences the principal symptoms of COVID-19, he/she may not return to work until:

A. If asymptomatic, the employee can return to work ten (10) days after the date the test sample was provided.:

B. If symptomatic the employee can return to work after these three things have happened:

a. The employee has had no fever for at least twenty-four (24) hours (one full day of no fever without the use of medicine that reduces fevers) AND

b. Other symptoms have improved (for example, when cough or shortness of breath have improved) AND

c. At least ten (10) days have passed since symptoms first appeared or the positive test sample was provided, whichever is later.

20. Except as provided below, an employee who has had close contact with an individual who tests positive for COVID-19 or with an individual who displays the principal symptoms of COVID-19 shall not report to work until one (1) of the following conditions is met:

a. Ten (10) days have passed since the employee last had close contact with the individual, provided the employee has not experienced any symptoms of or tested positive for COVID-19. If the employee experiences symptoms or tests positive, then the provisions of Paragraph 19 will apply.

b. The individual with whom the employee had close contact receives a medical determination that the individual did not

The enhanced safety protocols will remain in place for fourteen (14) days after the employee's last exposure to the individual with confirmed or suspected COVID-19.

21. An infected employee's privacy will be protected to the greatest extent possible. Management will only share that information determined to be necessary to protect the health of employees in the workplace, but at the same time maintain confidentiality as required by the Americans with Disabilities Act (ADA). Medical information related to a specific employee will not be disclosed.

22. The Road Commission will train workers on, at a minimum:

- a. Workplace infection-control practices.
- b. The proper use of personal protective equipment.
- c. Steps the employee must take to notify the Road Commission of any symptoms of COVID-19 or a suspected or confirmed diagnosis of COVID-19.
- d. How to report unsafe working conditions.

The COVID-19 Coordinator shall create a record of the training. Records will include the name of the employee(s) trained and the date of the training. The Road Commission shall place posters in the workplace that encourage staying home when sick, cough and sneezing etiquette, and proper hand hygiene practices.

23. The Road Commission will maintain the following records as they relate to the COVID-19 preparedness and response plan:

- a. Training records.
- b. A record of daily entry self-screening results for all employees or contractors entering the workplace, including a questionnaire covering signs and symptoms of COVID-19 and exposure to people with suspected or confirmed COVID-19.
- c. When an employee is identified with a confirmed case of COVID-19, a record of when the local public health department was notified, as well as any co-workers, contractors, or vendors who may have come into contact with the person who is the confirmed case of COVID-19.

LAKE COUNTY ROAD COMMISSION
GENERAL OPERATING FUND
STATEMENT OF REVENUES-ADOPTED
For year ending December 31, 2020

REVENUES	2019 Amended Budget	2020 Adopted Budget	2020 Amended Budget (1st QTR)	2020 Amended Budget (2nd QTR)	2020 Amended Budget (3rd QTR)	2020 Amended Budget (Year End)	Adjustment
FEDERAL SOURCES:							
STP	168,377	561,107	0	311,107	0	0	(561,107)
Federal Safety Grant	0	585,000	0	0	0	0	(585,000)
Federal Forestry Grants (USFS)	132,132	1,000,000	1,000,000	1,072,000	0	0	(1,000,000)
TOTAL FEDERAL FUNDING	300,509	2,146,107	1,000,000	1,383,107	0	0	(2,146,107)
STATE SOURCES							
Michigan Transportation Funds							
Engineer	10,000	10,000	10,000	10,000	10,000	10,000	0
Snow Removal	122,812	85,000	85,000	85,000	85,000	130,259	45,259
Special Winter Maintenance Funds							0
Local Agency Disbursement	257,211	0	0	0	0	0	0
Other State Contributions	0	0	0	0	0	0	0
Allocation	4,659,769	4,913,886	4,485,863	4,481,047	4,500,981	4,500,981	(412,905)
RRR Funds							0
Local Bridge							0
State FEMA							0
Economic Development Funds							0
Forest Road	97,834	97,836	97,836	97,836	97,836	97,834	(2)
State-D	0	77,019	0	77,019	0	0	(77,019)
TOTAL STATE FUNDING	5,147,625	5,183,741	4,678,699	4,750,902	4,693,817	4,739,073	(444,668)
CONTRIBUTIONS - LOCAL UNITS							
Township Contributions	256,964	194,385	201,099	203,099	202,356	147,356	(47,029)
Other Permits & Reimbursements	32,332	20,000	34,000	30,000	29,000	25,000	5,000
Contributions - Other Counties	507,220	22,000	22,000	20,000	22,000	27,000	5,000
Other Contributions	159,675	400,000	400,000	410,000	410,000	219,147	(180,853)
TOTAL LOCAL FUNDING	956,190	636,385	657,099	663,099	663,356	418,503	(217,882)
CHARGES FOR SERVICES							
Charges for Services	0	0	0	0	0	0	0
State Trunk. Maint	733,881	500,000	542,482	471,566	634,593	442,304	(57,696)
State Trunkline Non-Maintenance	159,675	0	0	0	0	0	0
Salvage Sales	5,959	5,000	5,000	3,000	3,000	3,000	(2,000)
TOTAL CHARGES FOR SERVICES	899,516	505,000	547,482	474,566	637,593	445,304	(59,696)
OTHER							
Rents	2,400	2,400	2,400	2,400	2,400	2,400	0
Interest Earned	15,016	5,000	5,000	6,000	6,000	6,000	1,000
Sundry Refunds	0	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0	0
Gain On Sale of Property	0	0	0	0	0	0	0
Gain On Disposal of Equipment	304,010	273,852	273,852	273,852	273,852	290,529	16,677
ORV Fines	10,783	6,000	6,000	6,000	12,000	18,000	12,000
Insurance Recoveries	0	0	0	0	0	9,500	9,500
TOTAL	332,209	287,252	287,252	288,252	294,252	326,429	39,177
OTHER FINANCING SOURCES:							
Installment Purchase Proceeds	160,000	0	0	0	0	0	0
Lease Purchase Proceeds	263,906	273,852	273,852	273,852	273,852	273,852	0
TOTAL REVENUES	8,059,955	9,032,337	7,444,383	7,833,778	6,562,870	6,203,162	(2,829,176)

LAKE COUNTY ROAD COMMISSION
GENERAL OPERATING FUND
STATEMENT OF EXPENDITURES-AMENDED
For year ending December 31, 2020

EXPENDITURES	2019 Amended Budget	2020 Adopted Budget	2020 Amended Budget (1st QTR)	2020 Amended Budget (2nd QTR)	2020 Amended Budget (3rd QTR)	2020 Amended Budget (Year End)	Adjustment
PRIMARY ROAD FUNDS							
Heavy Maint. Expenditures:							
General Maintenance	1,042,586	1,435,967	0	410,967	0	0	(1,435,967)
Structure Maintenance	0	501,893	501,893	501,893	501,893	171,235	
Routine Maint. Expenditures:							
General Maintenance	2,622,264	2,577,490	2,377,490	2,294,235	2,348,025	1,739,571	(837,919)
TOTAL PRIMARY (NET)	3,664,851	4,515,350	2,879,383	3,207,095	2,849,917	1,910,806	(2,273,886)
LOCAL ROAD FUNDS							
Heavy Maint. Expenditures:							
General Maintenance	331,569	1,484,830	1,484,830	1,484,830	444,251	435,308	(1,049,522)
Structure Maintenance	139,845	0	0	0	0	125,858	125,858
Routine Maint. Expenditures:							
General Maintenance	1,859,907	1,672,236	1,672,236	1,838,588	1,546,098	1,270,695	(401,541)
TOTAL LOCAL (NET)	2,331,321	3,157,066	3,157,066	3,323,418	1,990,350	1,831,861	(1,325,205)
STATE TRUNKLINE MAINTENANCE	667,178	510,000	510,000	448,488	482,533	396,086	(113,914)
STATE TRUNKLINE NON-MAINTENANCE	123,199	0	0	0	0	0	0
TOTAL TRUNKLINE (NET)	790,377	510,000	510,000	448,488	482,533	396,086	(113,914)
EQUIPMENT EXPENSE							
Direct	1,460,633	1,444,767	1,472,896	1,332,921	1,296,667	1,301,158	(143,608)
Indirect & Storage	566,781	539,922	542,169	519,003	526,463	514,213	(25,709)
Operating	286,784	290,000	275,872	278,978	209,283	188,209	(101,791)
TOTAL EQUIPMENT EXPENSE	2,314,199	2,274,689	2,290,937	2,130,902	2,032,414	2,003,581	(271,108)
Less:							
Equipment Rental	(2,138,317)	(1,750,000)	(1,750,000)	(1,750,000)	(1,750,000)	(950,000)	800,000
TOTAL EQUIPMENT (NET)	175,882	524,689	540,937	380,902	282,414	1,053,581	528,892
ADMINISTRATION EXPENSE	570,027	460,226	597,112	546,548	530,707	488,329	28,103
Less:							
Handling Charges	(24)	0	0	0	0	0	0
Overhead on State Maint.	(74,713)	(40,000)	(58,205)	(49,887)	(52,680)	(35,429)	4,571
Overhead on State Non-Maint.	(12,509)	0	0	0	0	0	0
Other Overhead	(21,464)	(22,000)	(22,000)	(20,000)	(22,000)	(27,000)	(5,000)
TOTAL ADMINISTRATIVE (NET)	461,318	398,226	516,907	476,662	456,027	425,899	27,673
CAPITAL OUTLAY							
Depreciation	(833,546)	(852,415)	(852,415)	(852,415)	(852,415)	(860,606)	(8,190)
Road Equipment	998,745	687,665	658,980	658,980	758,980	746,386	58,721
Land	0	0	0	0	0	0	0
Buildings	81,326	84,349	84,349	84,349	84,349	84,349	0
Yard and Storage	0	0	0	0	0	0	0
Engineers Equipment	0	5,000	1,890	1,890	1,890	1,890	(3,110)
Shop Equipment	6,290	0	1,057	1,057	1,057	1,057	1,057
Office Equipment	0	0	2,833	2,833	2,833	2,833	2,833
TOTAL CAPITAL OUTLAY	252,815	(75,401)	(103,306)	(103,306)	(3,306)	(24,090)	51,311
DEBT SERVICE							
Debt Principle Payment	340,123	365,956	365,956	365,956	396,548	486,962	121,006
Interest on Loan	42,532	51,208	54,808	54,808	54,808	54,808	3,600
TOTAL DEBT SERVICE (NET)	382,655	417,164	420,764	420,764	451,356	541,769	124,606
TOTAL EXPENDITURES	8,059,218	9,447,093	7,921,751	8,154,022	6,509,290	6,135,912	-3,311,182
FUND BALANCE BEGINNING	3,148,270	3,149,006	3,149,006	3,149,006	3,149,006	3,149,006	
EXCESS REVENUE/EXPENDITURE	736	(414,756)	(477,368)	(320,244)	53,579	67,250	
FUND BALANCE ENDING	3,149,006	2,734,250	2,671,638	2,828,762	3,202,585	3,216,256	

FEDERAL FUNDING ALLOCATION		ORIGINAL BUDGET	AMENDED BUDGET
FED	STP	\$ 311,107.00	\$ -
	SAFETY GRANT	\$ 585,000.00	\$ -
	USFS GRANT	\$ 1,000,000.00	\$ -
	TOTAL FEDERAL FUNDING	\$ 1,896,107.00	\$ -

STATE FUNDING ALLOCATION		ORIGINAL BUDGET	AMENDED BUDGET
STATE	ENGINEERING REIMBURSEMENT	\$ 10,000.00	\$ 10,000.00
	TAMC REIMBURSEMENT	\$ -	\$ -
	MICHIGAN TRANSPORTATION FUNDS (MTF)	\$ 4,913,885.93	\$ 4,500,981.00
	LOCAL AGENCY DISBURSEMENT	\$ -	\$ -
	OTHER STATE CONTRIBUTIONS	\$ -	\$ -
	FOREST ROAD FUNDS	\$ 97,836.00	\$ 97,833.54
	SNOW REMOVAL FUNDS	\$ 85,000.00	\$ 130,258.61
	STATE D FUNDS	\$ 77,019.00	\$ -
TOTAL STATE FUNDING		\$ 5,183,740.93	\$ 4,739,073.15

REVENUES FROM OTHER SOURCES		ORIGINAL BUDGET	AMENDED BUDGET
	PERMIT FEES	\$ 20,000.00	\$ 25,000.00
	OTHER OVERHEAD	\$ 22,000.00	\$ 27,000.00
	SALVAGE SALES	\$ 5,000.00	\$ 3,000.00
	CHARGES FOR SERVICES	\$ -	\$ -
	HANDLING CHARGES	\$ -	\$ -
	REVENUE FROM ORV FINES	\$ 6,000.00	\$ 18,000.00
	REV. COURT ORDERED RESTITUTION	\$ -	\$ -
	INTEREST EARNED	\$ 5,000.00	\$ 6,000.00
	REVENUE FROM RENTS	\$ 2,400.00	\$ 2,400.00
	EQUIPMENT RENTALS	\$ 1,750,000.00	\$ 950,000.00
	OTHER CONTRIBUTIONS	\$ 400,000.00	\$ 219,147.24
	REIMBURSEMENTS	\$ -	
	REIMBURSEMENTS-ROAD REPAIR	\$ -	
	SUNDRY REFUNDS	\$ -	
	REBATES ON PURCHASES		
	INSURANCE RECOVERIES		\$ 9,500.00
	GAIN/LOSS -SALE OF PROPERTY	\$ -	\$ -
			\$ -
	GAIN/LOSS -DISPOSAL OF EQUIPMENT	\$ 273,852.00	\$ 290,528.90
	# 70A KENWORTH SEMI-TRACTOR	\$ 136,926.00	\$ 145,264.45
	# 71A KENWORTH SEMI-TRACTOR	\$ 136,926.00	\$ 145,264.45
	# 88 LEEBOY FORCE LOADER		\$ 160,000.00
	EMPLOYEE PURCHASES		\$ 11,549.90
	SALE OF 63 & 64		\$ 4,000.00
	TOTAL OTHER REVENUE	\$ 2,484,252.00	\$ 1,550,576.14

LOCAL FUNDING		ORIGINAL BUDGET	AMENDED BUDGET
TOWNSHIPS CONTRIBUTIONS	LAKE COUNTY CONTRIBUTION	\$ -	\$ -
	LAKE TWP CONTRIBUTION	\$ 8,811.25	\$ 8,068.80
	BRINE CONTRIBUTION	\$ 8,811.25	\$ 8,068.80
	PLEASANT PLAINS TWP CONTRIBUTION	\$ 10,070.00	\$ 10,070.00
	BRINE CONTRIBUTION	\$ 10,070.00	\$ 10,070.00
	YATES TWP CONTRIBUTION	\$ 13,594.50	\$ 13,594.50
	BRINE CONTRIBUTION	\$ 13,594.50	\$ 13,594.50
	CHASE TWP CONTRIBUTION	\$ 6,545.50	\$ 6,545.50
	BRINE CONTRIBUTION	\$ 6,545.50	\$ 6,545.50
	SWEETWATER TWP CONTRIBUTION	\$ 3,021.00	\$ 3,021.00
	BRINE CONTRIBUTION	\$ 3,021.00	\$ 3,021.00
	WEBBER TWP CONTRIBUTION	\$ 14,349.75	\$ 14,349.75
	BRINE CONTRIBUTION	\$ 14,349.75	\$ 14,349.75
	CHERRY VALLEY TWP CONTRIBUTION	\$ 8,307.75	\$ 8,307.75
	BRINE CONTRIBUTION	\$ 8,307.75	\$ 8,307.75
	PINORA TWP CONTRIBUTION	\$ 12,000.00	\$ 12,000.00
	BRINE CONTRIBUTION	\$ 5,286.75	\$ 5,286.75
	8TH STREET CONTRIBUTION	\$ 12,000.00	\$ 12,000.00
	SAUBLE TWP CONTRIBUTION	\$ 15,035.00	\$ 17,035.00
	BRINE CONTRIBUTION	\$ 5,035.00	\$ 5,035.00
	UTTER RD CONTRIBUTION	\$ 10,000.00	\$ 12,000.00
	PEACOCK TWP CONTRIBUTION	\$ 7,552.50	\$ 7,552.50
	BRINE CONTRIBUTION	\$ 7,552.50	\$ 7,552.50
	NEWKIRK TWP CONTRIBUTION	\$ 9,063.00	\$ 9,063.00
	BRINE CONTRIBUTION	\$ 9,063.00	\$ 9,063.00
	ELLSWORTH TWP CONTRIBUTION	\$ 6,167.88	\$ 6,167.88
	BRINE CONTRIBUTION	\$ 6,167.88	\$ 6,167.88
	ELK TWP CONTRIBUTION	\$ 7,049.00	\$ 7,049.00
	BRINE CONTRIBUTION	\$ 7,049.00	\$ 7,049.00
	JOHNSON/9 MILE CONTRIBUTION	\$ -	\$ -
	EDEN TWP CONTRIBUTION	\$ 20,000.00	\$ 20,000.00
	BRINE CONTRIBUTION	\$ 20,000.00	\$ 20,000.00
	JOHNSON/9 MILE CONTRIBUTION	\$ -	\$ -
	DOVER TWP CONTRIBUTION	\$ 4,531.50	\$ 4,531.50
	BRINE CONTRIBUTION	\$ 4,531.50	\$ 4,531.50
TOTAL LOCAL CONTRIBUTIONS		\$ 146,098.63	\$ 147,356.18

LOAN & LEASE PROCEEDS		ORIGINAL BUDGET	AMENDED BUDGET
DEBT SERVICE	INSTALLMENT PURCHASE PROCEEDS	\$ -	\$ -
			\$ -
			\$ -
			\$ -
			\$ -
	LEASE PURCHASE PROCEEDS	\$ 273,852.00	\$ 273,852.00
	# 62 KENWORTH SEMI-TRACTOR	\$ 136,926.00	\$ 136,926.00
	# 72 KENWORTH SEMI-TRACTOR	\$ 136,926.00	\$ 136,926.00
		\$ -	\$ -
	TOTAL LOCAL CONTRIBUTIONS	\$ 273,852.00	\$ 273,852.00

2020 ROAD PROJECT WORKSHEET

PRIMARY	M-63 CRUSH & SHAPE	ROADS					STRUCTURES		SAFETY PROJECTS
		BROOKS OVERLAY					S. BROADWAY CULVERT	9 MILE / JOHNSON	
ENGINEERING	\$ -	\$ -					\$ 7,945.46	\$ -	\$ 7,945.46
LABOR	\$ -						\$ 57,475.24		\$ 57,475.24
*FRINGE BENEFITS	\$ -								\$ -
EQUIPMENT RENTAL	\$ -						\$ 10,746.17		\$ 10,746.17
MATERIALS	\$ -						\$ 82,275.58		\$ 82,275.58
CONTRACTOR	\$ -	\$ -					\$ -		\$ -
OVERHEAD	\$ -	\$ -					\$ 12,792.24		\$ 12,792.24
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,234.69	\$ -	\$ 171,234.69
STP	\$ -	\$ -					\$ -		\$ -
STATE D	\$ -	\$ -					\$ -		\$ -
OTHER STATE CONTR.	\$ -						\$ -		\$ -
SAFETY GRANT	\$ -						\$ -		\$ -
USFS GRANT	\$ -						\$ -		\$ -
CRA	\$ -						\$ 128,289.23		\$ 128,289.23
MLCD	\$ -						\$ -		\$ -
NCRS	\$ -						\$ -		\$ -
TOWNSHIP	\$ -						\$ -		\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,289.23	\$ -	\$ 128,289.23
PRIMARY COST TO LCRC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 42,945.46

LOCAL	GLEASONS LANDING	ROADS					STRUCTURES		SAFETY PROJECTS
							E 72ND STREET CULVERT		
ENGINEERING	\$ 117,913.00	\$ -					\$ 3,763.32		\$ 121,676.32
LABOR	\$ 2,498.04						\$ 50,905.43		\$ 53,403.47
*FRINGE BENEFITS	\$ 3,079.33								\$ 3,079.33
EQUIPMENT RENTAL							\$ 9,323.33		\$ 9,323.33
MATERIALS							\$ 52,300.91		\$ 52,300.91
CONTRACTOR	\$ 311,817.95	\$ -					\$ -		\$ 311,817.95
OVERHEAD							\$ 9,565.02		\$ 9,565.02
TOTAL EXPENDITURES	\$ 435,308.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,858.01	\$ -	\$ 561,166.33
STP									\$ -
STATE D									\$ -
OTHER STATE CONTR.									\$ -
SAFETY GRANT									\$ -
USFS GRANT	\$ -								\$ -
CRA							\$ 90,858.01		\$ 90,858.01
MLCD									\$ -
NCRS									\$ -
TOWNSHIP	\$ -						\$ 90,858.01		\$ 90,858.01
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,858.01	\$ -	\$ 90,858.01
LOCAL COST TO LCRC	\$ 435,308.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000.00	\$ -	\$ 470,308.32

REVENUE TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,147.24	\$ -	\$ -	\$ -	GRAND TOTAL EXPENDITURES \$ 732,401.02
ORIGINAL BUDGET	\$ 311,107.00	\$ 77,019.00	\$ -	\$ 565,000.00	\$ 1,000,000.00	\$ 400,000.00	\$ -	\$ -	\$ 55,000.00	GRAND TOTAL REVENUES \$ 219,147.24
										GRAND TOTAL COST TO LCRC \$ 513,253.78

ROAD PROJECT & ROUTINE MAINTENANCE SUMMARY					
PROJECT		BUDGETED EXPENDITURES	ACTUAL EXPENDITURES	ACTUAL REVENUES	COST TO LCRC
PRIMARY	M-63 CRUSH & SHAPE	\$ 410,967.00	\$ -	\$ -	\$ -
	0		\$ -	\$ -	\$ -
	BROOKS OVERLAY	\$ 325,000.00	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ 250,946.43	\$ -	\$ -	\$ -
	S. BROADWAY CULVERT	\$ 250,946.43	\$ 171,234.69	\$ 128,289.23	\$ 42,945.46
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	9 MILE / JOHNSON	\$ 700,000.00	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	TOTAL PRIMARY PROJECTS	\$ 1,937,859.86	\$ 171,234.69	\$ 128,289.23	\$ 42,945.46
LOCAL	GLEASONS LANDING	\$ 1,484,830.00	\$ 435,308.32	\$ -	\$ 435,308.32
	0		\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	E. 72ND STREET CULVERT	\$ -	\$ 125,858.01	\$ 90,858.01	\$ 35,000.00
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0		\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	0	\$ -	\$ -	\$ -	\$ -
	TOTAL LOCAL PROJECTS	\$ 1,484,830.00	\$ 561,166.33	\$ 90,858.01	\$ 470,308.32
TOTAL PROJECTS		\$ 3,422,689.86	\$ 732,401.02	\$ 219,147.24	\$ 513,253.78

ROUTINE MAINTENANCE				
EXPENDITURES		BUDGETED EXPENDITURES	ACTUAL EXPENDITURES	DIFFERENCE
PRIMARY	CHIPSEAL	\$ 200,000.00	\$ 154,396.98	\$ 45,603.02
	HMA/WEDGING	\$ 200,000.00	\$ 256,545.04	\$ (56,545.04)
	PAVEMENT MARKINGS	\$ 80,000.00	\$ 39,592.48	\$ 40,407.52
	GENERAL ROUTINE MAINTENANCE - PRIMARY	\$ 1,897,490.00	\$ 1,289,036.53	\$ 608,453.47
				\$ -
	TOTAL PRIMARY ROUTINE MAINTENANCE	\$ 2,377,490.00	\$ 1,739,571.03	\$ 637,918.97
LOCAL	GENERAL ROUTINE MAINTENANCE - LOCAL	\$ 1,672,236.00	\$ 1,270,694.84	\$ 401,541.16
				\$ -
	TOTAL LOCAL ROUTINE MAINTENANCE	\$ 1,672,236.00	\$ 1,270,694.84	\$ 401,541.16
GRAND TOTAL ROUTINE MAINTENANCE		\$ 4,049,726.00	\$ 3,010,265.87	\$ 1,039,460.13

DIRECT EQUIPMENT EXPENSE (510)		ORIGINAL BUDGET	AMENDED BUDGET
DEE	EQUIPMENT REPAIRS	\$ 650,000.00	\$ 497,495.20
	DEPRECIATION - EQUIPMENT	\$ 794,766.83	\$ 803,663.23
	TOTAL DEE	\$ 1,444,766.83	\$ 1,301,158.43

EQUIPMENT OPERATING EXPENSE (512)		ORIGINAL BUDGET	AMENDED BUDGET
EOE	FUEL, OIL, PARTS	\$ 290,000.00	\$ 188,209.41
	TOTAL EOE	\$ 290,000.00	\$ 188,209.41

INDIRECT EQUIPMENT EXPENSE (511)		ORIGINAL BUDGET	AMENDED BUDGET
IEE	707-01 EQUIPMENT SUPERINTENDANT SALARY	\$ 98,000.00	\$ 87,822.92
	707-02 SHOP LABOR	\$ 40,000.00	\$ 27,742.43
	707-03 BUILDINGS & GROUNDS LABOR	\$ 90,000.00	\$ 98,148.75
	721-0 DRUG TESTING	\$ 3,400.00	\$ 1,888.85
	731-0 JANITORS SUPPLIES	\$ 4,700.00	\$ 4,768.53
	733-0 WELDING SUPPLIES	\$ 8,000.00	\$ 4,857.39
	737-0 SHOP SUPPLIES	\$ 80,000.00	\$ 67,457.14
	801-0 Contractual Sevices	\$ 10,000.00	\$ 4,960.88
	801-01 REFUSE PICKUP	\$ 4,000.00	\$ 6,373.81
	805-0 FIRST AID SUPPLIES	\$ 2,900.00	\$ 2,629.74
	805-01 CDL PHYSICALS	\$ 600.00	\$ 436.32
	806-0 LAUNDRY	\$ 2,400.00	\$ 3,583.45
	851-0 TELEPHONE	\$ 7,400.00	\$ 6,970.56
	862-0 SHIPPING / FREIGHT COSTS	\$ -	\$ 1,201.37
	875-0 BUILDING INSURANCE	\$ 10,000.00	\$ 10,297.27
	878-0 INSURANCE - AUTO LIABILITY	\$ 12,000.00	\$ 11,565.48
	878-5 INSURANCE - EQUIPMENT	\$ 43,000.00	\$ 44,998.17
	884-0 CATASTROPHIC INSURANCE	\$ 17,000.00	\$ 17,617.13
	921-0 LIGHTS	\$ 18,500.00	\$ 17,821.56
	922-0 HEATING OIL	\$ 15,000.00	\$ 11,565.96
	923-0 WATER	\$ 4,000.00	\$ 4,332.15
	931-0 BUILDINGS MAINTENANCE #	\$ 26,000.00 #	\$ 24,607.60
	932-0 YARD/STORAGE MAINTENANCE	\$ 1,500.00	\$ 9,178.88
	933-0 SHOP EQUIPMENT MAINTENANCE	\$ 7,500.00	\$ 6,654.65
	941-0 EQUIPMENT RENTAL	\$ 600.00	\$ 2,949.09
	968-02 DEPRECIATION - BUILDINGS	\$ 22,103.25	\$ 24,001.08
	968-04 DEPRECIATION - SHOP EQUIPMENT	\$ 3,018.00	\$ 2,741.64
	968-04 DEPRECIATION - YARD STORAGE	\$ 8,301.16	\$ 7,040.24
	TOTAL IEE	\$ 539,922.41	\$ 514,213.04

ADMINISTRATIVE EXPENSE (515)		ORIGINAL BUDGET	AMENDED BUDGET
ADMINISTRATIVE	703-01 COMMISSIONER SALARY	\$ 28,000.00	\$ 29,705.58
	703-02 FINANCE & HR MANAGER SALARY	\$ 101,000.00	\$ 118,213.46
	703-02A FINANCE & HR ASSISTANT SALARY	\$ 71,000.00	\$ 89,639.72
	703-02B OFFICE ASSISTANT SALARY	\$ -	\$ -
	703-03 OPERATIONS MANAGER SALARY	\$ 135,000.00	\$ 148,391.16
	727-0 POSTAGE	\$ 750.00	\$ 987.39
	728-0 OFFICE SUPPLIES	\$ 11,500.00	\$ 6,946.51
	730-0 DUES & SUBSCRIPTIONS	\$ 10,000.00	\$ 11,084.81
	731-0 RECORDING FEES	\$ 300.00	\$ 50.02
	801-0 CONTRACTUAL SERVICES	\$ 2,900.00	\$ 5,859.52
	803-0 LEGAL SERVICES	\$ 15,000.00	\$ 11,847.38
	804-0 AUDITING & ACCOUNTING SERVICES	\$ 7,100.00	\$ 10,908.00
	810-0 EDUCATION	\$ 18,000.00	\$ 3,423.93
	815-0 PENALTIES	\$ -	\$ 8.10
	851-0 TELEPHONE	\$ 2,500.00	\$ 1,545.61
	861-0 TRAVEL / MILEAGE	\$ 16,000.00	\$ 7,440.29
	874-0 ADVERTISING	\$ 1,500.00	\$ 322.19
	875-0 BUILDING INSURANCE	\$ 1,000.00	\$ 952.11
	877-0 INSURANCE - BONDS	\$ 350.00	\$ 121.20
	881-0 ERRORS AND OMISSIONS INSURANCE	\$ 9,500.00	\$ 10,997.92
	921-0 LIGHTS	\$ 2,900.00	\$ 1,916.34
	922-0 HEAT	\$ 600.00	\$ 374.93
	923-0 WATER	\$ 1,100.00	\$ 85.37
	934-0 OFFICE EQUIPMENT REPAIR / MAINT	\$ 13,000.00	\$ 17,347.85
	968-07 DEPRECIATION - OFFICE	\$ 11,226.06	\$ 10,159.45
	TOTAL ADMINISTRATIVE	\$ 460,226.06	\$ 488,328.84

STATE TRUNKLINE REVENUE		ORIGINAL BUDGET	AMENDED BUDGET
TL REVENUES	0627 STATE MAINT. REVENUE	\$ 500,000.00	\$ 442,304.33
	0628 STATE NON-MAINT. REVENUE	\$ -	\$ -
	0629 O.H. ON STATE MAINT.	\$ 40,000.00	\$ 35,429.49
	0629-02 O.H. ON STATE NON- MAINT. #	\$ - #	\$ -
TL REVENUE TOTAL		\$ 540,000.00	\$ 477,733.82

STATE TRUNKLINE EXPENDITURES		ORIGINAL BUDGET	AMENDED BUDGET
TL EXPENDITURES	TRUNKLINE MAINTENANCE	\$ 510,000.00	\$ 396,085.66
	517-010 US-10	\$ 250,000.00	\$ 188,155.38
	517-037 M-37	\$ 250,000.00	\$ 181,875.89
	517-P17- EAST PARK	\$ 5,000.00	\$ 13,101.76
	517-P18- WEST PARK	\$ 5,000.00	\$ 12,952.63
	TRUNKLINE NON-MAINTENANCE	\$ -	\$ -
	518 TWA - TREE CUTTING	\$ -	\$ -
	TWA - TAR	\$ -	\$ -
	TWA - US-10 CULVERT	\$ -	\$ -
	TL EXPENDITURE TOTAL	\$ 510,000.00	\$ 396,085.66

CAPITAL OUTLAY EXPENDITURES (970)		ORIGINAL BUDGET	AMENDED BUDGET
970-971	LAND & IMPROVEMENTS	\$ -	\$ -
970-972	YARD AND STORAGE	\$ -	\$ -
970-975	BUILDINGS	\$ 84,348.85	\$ 84,348.85
	BUILD POLE BUILDING	\$ 84,348.85	\$ 84,348.85
970-976	ROAD EQUIPMENT	\$ 687,665.00	\$ 746,386.44
	TANDEM CHASSIS	\$ 122,000.00	\$ 130,015.00
	ADD-ON EQUIPMENT	\$ 114,313.00	\$ 114,313.00
	# 70 KENWORTH SEMI-TRACTOR	\$ 136,926.00	\$ 136,926.00
	# 71 KENWORTH SEMI-TRACTOR	\$ 136,926.00	\$ 136,926.00
	LONG ARM MOWER	\$ 132,500.00	\$ 159,645.66
	FIFTH WHEEL TRUCK	\$ 30,000.00	\$ 8,300.00
	ADMINISTRATIVE VEHICLE	\$ 15,000.00	\$ -
	EQUIPMENT RESERVE	\$ 200,000.00	\$ 60,260.78
	ITEM PURCHASED	AMOUNT	BALANCE
	FORD F350	\$ 3,150.00	\$ 96,850.00
	PLASMA CUTTER	\$ 3,119.90	\$ 93,730.10
	POWER AUGER	\$ 791.88	\$ 92,938.22
	UNDERBODY BLADE # 58	\$ 9,748.00	\$ 83,982.10
	CAT FORKS # 677	\$ 3,900.00	\$ 80,082.10
	INTERNATIONAL TANDEM	\$ 19,750.00	\$ 60,332.10
	GMC SIERRA	\$ 2,350.00	\$ 57,982.10
	INTERNATIONAL PLATFORM	\$ 2,150.00	\$ 55,832.10
	DODGE RAM	\$ 2,750.00	\$ 53,082.10
	FORD F250 #	\$ 6,750.00 #	\$ 46,332.10
	INTERNATIONAL PLATFORM	\$ 2,150.00	\$ 44,182.10
	INTERNATIONAL WRECKER	\$ 1.00	\$ 44,181.10
	FORD CUBE VAN	\$ 2,500.00	\$ 41,681.10
	FORD F350	\$ 1,150.00	\$ 40,531.10
		\$ 60,260.78	
970-977	SHOP EQUIPMENT	\$ -	\$ 1,056.89
	LAPTOP		\$ 786.89
	SOFTWARE		\$ 270.00
970-978	ENGINEERS EQUIPMENT	\$ 5,000.00	\$ 1,890.00
	LASER, STICK, TRIPOD	\$ 5,000.00	\$ 1,890.00
970-980	OFFICE EQUIPMENT	\$ -	\$ 2,833.10
	REFRIGERATOR		\$ 1,332.80
	LAPTOPS - LEROY AND JESSICA		\$ 1,500.30
TOTAL CAPITAL OUTLAY		\$ 977,013.85	\$ 896,776.06

LONG TERM DEBT - PRINCIPAL (991)		ORIGINAL BUDGET	AMENDED BUDGET
	UNIT #75X CAT LOADER	\$ 14,706.31	\$ 14,706.31
	UNIT #79 CAT LOADER	\$ 7,422.86	\$ 7,422.86
	UNIT #81 CAT SKIDSTEER	\$ 3,661.40	\$ 3,661.40
	UNIT #82 CAT DOZER	\$ 7,105.27	\$ 7,105.27
	UNIT #83 CAT GRADER	\$ 8,217.94	\$ 8,217.94
	UNIT #86 CAT EXCAVATOR	\$ 12,612.51	\$ 12,612.51
	UNIT #70 KENWORTH SEMI-TRACTOR	\$ 131,953.00	\$ 136,926.00
	UNIT #71 KENWORTH SEMI-TRACTOR	\$ 131,953.00	\$ 136,926.00
	UNIT #77 CAT LOADER	\$ 12,161.90	\$ 12,161.90
	UNIT #78 CAT LOADER	\$ 12,161.90	\$ 12,161.90
	UNIT #72 CASE LOADER	\$ 6,000.00	\$ 8,179.77
	NEW GRADER	\$ 18,000.00	\$ -
	UNIT #88 FORCELOADER	\$ 30,592.03	\$ 126,879.93
TOTAL PRINCIPAL		\$ 396,548.12	\$ 486,961.79

LONG TERM DEBT - INTEREST (995)		ORIGINAL BUDGET	AMENDED BUDGET
	UNIT #75X CAT LOADER	\$ 1,518.12	\$ 1,518.12
	UNIT #79 CAT LOADER	\$ 3,465.94	\$ 3,465.94
	UNIT #81 CAT SKIDSTEER	\$ 996.04	\$ 996.04
	UNIT #82 CAT DOZER	\$ 1,917.29	\$ 1,917.29
	UNIT #83 CAT GRADER	\$ 5,048.06	\$ 5,048.06
	UNIT #86 CAT EXCAVATOR	\$ 3,183.45	\$ 3,183.45
	UNIT #70 KENWORTH SEMI-TRACTOR	\$ 7,787.27	\$ 8,338.45
	UNIT #71 KENWORTH SEMI-TRACTOR	\$ 7,787.27	\$ 8,338.45
	UNIT #77 CAT LOADER	\$ 3,952.06	\$ 3,952.06
	UNIT #78 CAT LOADER	\$ 3,952.06	\$ 3,952.06
	UNIT #72 CASE LOADER	\$ 2,000.00	\$ 2,061.87
	NEW GRADER	\$ 9,600.00	\$ -
	UNIT #88 FORCELOADER	\$ 3,600.00	\$ 2,150.04
TOTAL INTEREST		\$ 54,807.56	\$ 44,921.83

DEPRECIATION SUMMARY		# ORIGINAL BUDGET	# AMENDED BUDGET
DEPRECIATION	ENGINEERING EQUIPMENT	13,000.00	13,000.00
	ROAD EQUIPMENT	794,766.83	803,663.23
	BUILDINGS	22,103.25	24,001.08
	OFFICE EQUIPMENT	11,226.06	10,159.45
	SHOP EQUIPMENT	3,018.00	2,741.64
	YARD STORAGE	8,301.16	7,040.24
TOTALS		852,415.30	860,605.64

LAKE COUNTY ROAD COMMISSION

GENERAL OPERATING BUDGET
FOR FISCAL YEAR – 2021

LAKE COUNTY BOARD OF
ROAD COMMISSIONERS

RICHARD HASLOCK, CHAIRMAN
GARY TRUXTON, VICE CHAIRMAN
JOAN RUNNELS, MEMBER

LAKE COUNTY ROAD COMMISSION

MISSION STATEMENT

The mission of the Lake County Road Commission is to enhance the quality of life in our community by providing and maintaining, consistent with financial resources available to the Commission, a safe and efficient system of county roads and streets for the citizens of Lake County and to continuously strive to improve the quality of the services we deliver.

LAKE COUNTY ROAD COMMISSION

FACT SHEET

The Lake County Road Commission is a governmental entity that receives a majority of its operating funds directly from state gas taxes and license plate fee collections (Michigan Transportation Fund).

Other funding sources include state and federally funded projects, state trunkline maintenance contracts, township contributions and funds received from private non-profit organizations. The Road Commission does not receive money directly from property taxes for road maintenance or improvements.

Five of Lake County's 15 townships (Ellsworth, Elk, Sauble, Yates and Pleasant Plains) have a dedicated millage for roads. Decisions on how these funds are utilized rests solely with the Township. Our average annual operating budget is approximately \$9.4 million and we employ 34 full time employees and 3 Elected Commissioners.

The Road Commission is responsible for 244 miles of primary roads and an additional 741 miles of local roads. Under a contract with the Michigan Department of Transportation, the Road Commission provides routine maintenance on 105 lane miles of state highways in Lake County. Those roadways include M-37 and US-10.

LAKE COUNTY ROAD COMMISSION

5 YEAR PLAN

2021

Reconstruct Johnson Road Curve
Reconstruct South Branch Rd
Crush & Shape - 1 mile of M-63
Crush and Shape 3 miles of East Old M-63
Overlay - Wolf Lake Drive
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2022

Crush & Shape of Old M - 63
Reconstruct Skookum Road/5 Mile Road Curve
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2023

Crush & Shape of Old M - 63
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2024

Crush & Shape of Old M - 63
Wedge / Overlay of Bass Lake Road
Wedge / Overlay of Irons Road
General maintenance- Seal Coat & Fog Seal 30 Miles
General Maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2025

General maintenance- Seal Coat & Fog Seal 30 Miles
General maintenance- HMA Wedge & Overlay 4 Miles
Pavement Marking - Entire County

2020 COMPLETED ROAD PROJECTS

The following road projects were completed in 2020:

- ❖ Gleason's Landing.....\$1,484,830
- ❖ South Broadway Culvert.....\$171,234
- ❖ East 72nd St Culvert.....\$146,380

TOTAL\$1,802,444

2021 PLANNED ROAD PROJECTS

The following road projects are planned for 2021:

❖ Johnson Road/9 Mile (Safety).....	\$650,000
❖ South Branch Reconstruct.....	\$632,490
❖ M-63 HMA Paving.....	\$410,967
❖ Evergreen Signage.....	\$ 11,000
❖ Broadway Bridge.....	\$ 96,590
❖ 2020 Chipseal.....	\$300,000
❖ 2020 HMA Paving.....	\$300,000
TOTAL	\$2,401,047

LAKE COUNTY ROAD COMMISSION
GENERAL OPERATING FUND
STATEMENT OF REVENUES-ADOPTED
For year ending December 31, 2021

REVENUES	2019 Actual Budget	2020 Amended Budget	2021 Adopted Budget
FEDERAL SOURCES:			
STP	168,377	0	311,107
Federal Safety Grant	0	0	1,195,492
Federal Forestry Grants (USFS)	132,132	0	0
TOTAL FEDERAL FUNDING	300,509	0	1,506,599
STATE SOURCES			
Michigan Transportation Funds			
Engineer	10,000	10,000	10,000
Snow Removal	122,812	130,259	100,000
Special Winter Maintenance Funds			
Local Agency Disbursement	257,211	0	0
Other State Contributions	0	0	0
Allocation	4,659,769	4,500,981	4,954,780
RRR Funds			
Local Bridge			
State FEMA			
Economic Development Funds			
Forest Road	97,834	97,834	97,836
State-D	0	0	77,019
TOTAL STATE FUNDING	5,147,625	4,739,073	5,239,635
CONTRIBUTIONS - LOCAL UNITS			
Township Contributions	256,964	147,356	191,643
Other Permits & Reimbursements	32,332	25,000	25,000
Contributions - Other Counties	507,220	27,000	22,000
Other Contributions	159,675	219,147	0
TOTAL LOCAL FUNDING	956,190	418,503	238,643
CHARGES FOR SERVICES			
Charges for Services	0	0	0
State Trunk. Maint	733,881	442,304	550,000
State Trunkline Non-Maintenance	159,675	0	0
Salvage Sales	5,959	3,000	3,000
TOTAL CHARGES FOR SERVICES	899,516	445,304	553,000
OTHER			
Rents	2,400	2,400	2,400
Interest Earned	15,016	6,000	5,000
Sundry Refunds	0	0	0
Reimbursements	0	0	0
Gain On Sale of Property	0	0	0
Gain On Disposal of Equipment	304,010	290,529	273,852
ORV Fines	10,783	18,000	10,000
Insurance Recoveries	0	9,500	0
TOTAL	332,209	326,429	291,252
OTHER FINANCING SOURCES:			
Installment Purchase Proceeds	160,000	0	180,105
Lease Purchase Proceeds	263,906	273,852	273,852
TOTAL REVENUES	8,059,955	6,203,162	8,283,086

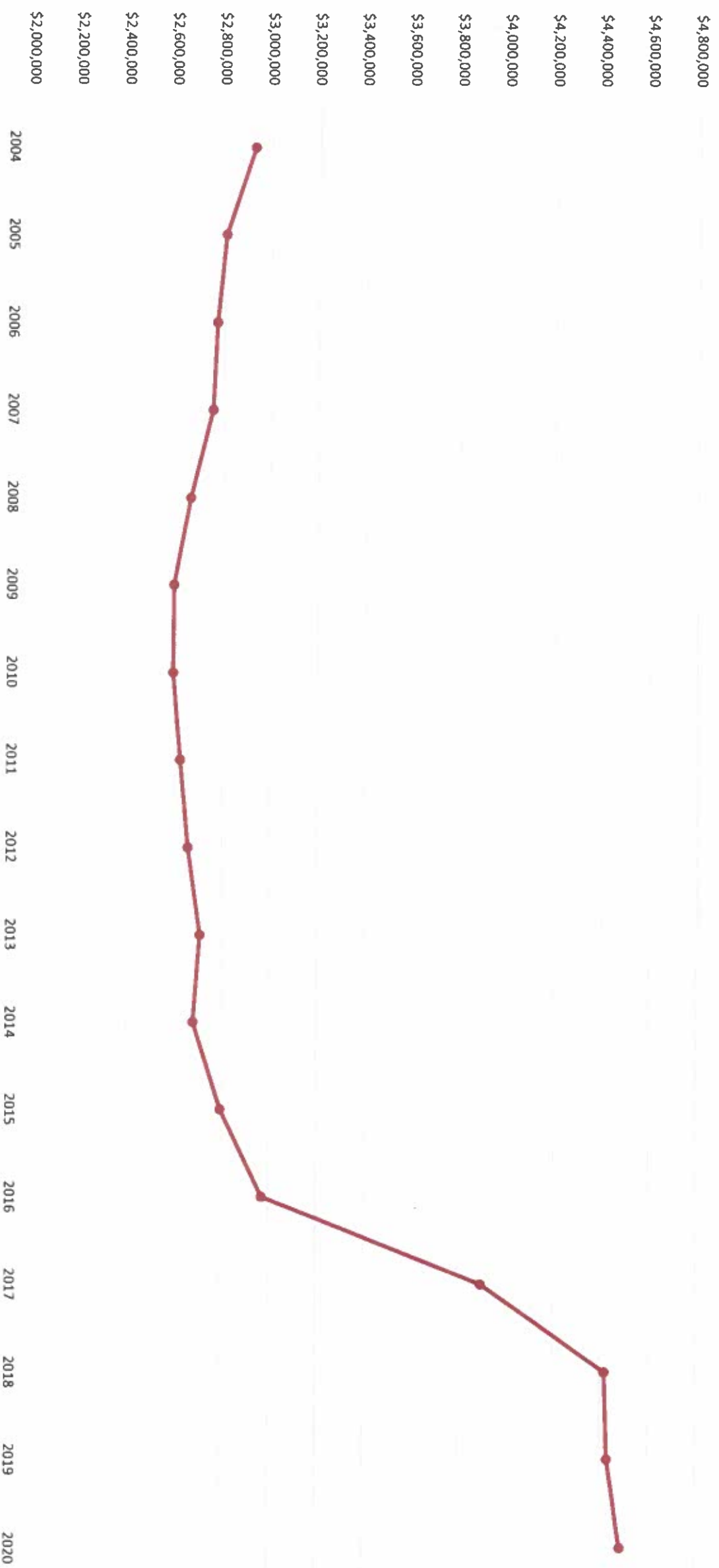
LAKE COUNTY ROAD COMMISSION
GENERAL OPERATING FUND
STATEMENT OF EXPENDITURES-AMENDED
For year ending December 31, 2021

EXPENDITURES	2019 Actual Budget	2020 Amended Budget	2021 Adopted Budget
PRIMARY ROAD FUNDS			
Heavy Maint. Expenditures:			
General Maintenance	1,167,185	0	2,043,457
Structure Maintenance	0	171,235	0
Routine Maint. Expenditures:			
General Maintenance	1,874,656	1,739,571	2,307,490
TOTAL PRIMARY (NET)	3,041,841	1,910,806	4,350,947
LOCAL ROAD FUNDS			
Heavy Maint. Expenditures:			
General Maintenance	338,120	435,308	0
Structure Maintenance	560,922	125,858	96,590
Routine Maint. Expenditures:			
General Maintenance	1,645,111	1,270,695	1,672,236
TOTAL LOCAL (NET)	2,544,153	1,831,861	1,768,826
STATE TRUNKLINE MAINTENANCE	697,886	396,086	466,000
STATE TRUNKLINE NON-MAINTENANCE	44,586	0	0
TOTAL TRUNKLINE (NET)	742,472	396,086	466,000
EQUIPMENT EXPENSE			
Direct	1,365,282	1,301,158	1,300,082
Indirect & Storage	541,087	514,213	544,617
Operating	287,132	188,209	290,000
TOTAL EQUIPMENT EXPENSE	2,193,500	2,003,581	2,134,699
Less:			
Equipment Rental	(1,748,312)	(950,000)	(1,750,000)
TOTAL EQUIPMENT (NET)	445,188	1,053,581	384,699
ADMINISTRATION EXPENSE	503,039	488,329	529,257
Less:			
Handling Charges	(52)	0	0
Overhead on State Maint.	(50,000)	(35,429)	(50,000)
Overhead on State Non-Maint.	(4,084)	0	0
Other Overhead	(29,174)	(27,000)	(22,000)
TOTAL ADMINISTRATIVE (NET)	419,730	425,899	457,257
CAPITOL OUTLAY			
Depreciation	(775,271)	(860,606)	(701,056)
Road Equipment	912,642	746,386	1,011,857
Land	0	0	0
Buildings	18,150	84,349	102,000
Yard and Storage	19,014	0	0
Engineers Equipment	5,000	1,890	5,000
Shop Equipment	6,990	1,057	1,000
Office Equipment	19,843	2,833	5,000
TOTAL CAPITAL OUTLAY	206,367	(24,090)	423,801
DEBT SERVICE			
Debt Principle Payment	695,478	486,962	384,056
Interest on Loan	46,554	54,808	39,331
TOTAL DEBT SERVICE (NET)	742,032	541,769	423,387
TOTAL EXPENDITURES	8,141,784	6,135,912	8,274,917
FUND BALANCE BEGINNING	2,722,965	3,149,006	3,216,256
EXCESS REVENUE/EXPENDITURE	425,305	67,250	8,169
FUND BALANCE ENDING	3,148,270	3,216,256	3,224,425

MOTOR VEHICLE HIGHWAY FUNDS (MTF)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020 Estimated</u>	<u>2020 Actual</u>	<u>2020 vs 2019</u>
JANUARY	\$239,803.07	\$236,818.38	\$243,857.75	\$304,154.38	\$377,508.47	\$417,094.04	\$442,691.91	\$442,691.91	6.1%
FEBUARY	\$279,840.31	\$290,137.87	\$292,998.69	\$350,805.40	\$379,571.60	\$394,525.42	\$477,287.84	\$477,287.84	21.0%
MARCH	\$215,352.08	\$228,410.98	\$247,733.76	\$318,792.70	\$361,803.63	\$406,704.09	\$367,610.27	\$367,610.27	-9.6%
APRIL	\$222,757.39	\$242,100.48	\$239,334.92	\$313,917.59	\$331,126.22	\$347,033.92	\$351,384.19	\$305,288.34	-12.0%
MAY	\$216,598.97	\$201,330.27	\$233,725.39	\$330,546.47	\$364,503.82	\$390,166.10	\$270,458.74	\$265,104.86	-32.1%
JUNE	\$240,427.77	\$241,901.94	\$247,917.22	\$327,908.99	\$334,585.23	\$376,271.34	\$288,795.14	\$375,140.91	-0.3%
JULY	\$195,988.07	\$212,011.80	\$188,830.56	\$295,402.79	\$315,869.22	\$336,652.43	\$285,459.64	\$366,912.92	9.0%
AUGUST	\$229,010.10	\$247,381.20	\$249,752.03	\$329,144.82	\$345,763.91	\$371,204.49	\$361,748.76	\$444,648.06	19.8%
SEPTEMBER	\$231,987.11	\$240,559.93	\$241,078.35	\$342,094.65	\$324,385.75	\$394,106.26	\$399,046.61	\$403,360.92	2.3%
OCTOBER	\$191,388.17	\$216,263.96	\$278,157.92	\$386,473.04	\$481,901.18	\$464,981.06	\$470,809.87	\$478,166.53	2.8%
NOVEMBER	\$201,188.05	\$221,182.74	\$254,655.68	\$289,708.77	\$481,901.18	\$346,531.39	\$350,875.36	\$0.00	-100.0%
DECEMBER	\$218,017.42	\$219,064.17	\$253,869.61	\$307,956.68	\$319,760.59	\$414,498.22	\$419,694.20	\$0.00	-100.0%
TOTALS	\$2,682,358.51	\$2,797,163.72	\$2,971,911.88	\$3,896,906.28	\$4,418,670.80	\$4,430,325.82	\$4,485,862.53	\$3,926,212.56	

MTF Trends 2004 - 2020



2021

Regular meetings of the Lake County Board of Road Commissioners will be held at 9:00 am on the following dates at 1180 Michigan Ave., Baldwin, MI.

January 14, 2021	July 22, 2021
January 28, 2021	August 12, 2021
February 11, 2021	August 26, 2021
February 25, 2021	September 9, 2021
March 11, 2021	September 23, 2021
March 25, 2021	October 14, 2021
April 8, 2021	October 28, 2021
April 22, 2021	November 11, 2021
May 13, 2021	November 25, 2021
May 27, 2021	December 9, 2021
June 10, 2021	December 23, 2021
June 24, 2021	
July 8, 2021	

ANY CHANGES MADE IN THE ABOVE DATES WILL BE POSTED AT THE LAKE COUNTY ROAD COMMISSION.

MINUTES FOR EACH MEETING ARE AVAILABLE AT 1180 MICHIGAN AVE., BALDWIN, MICHIGAN.

WAGE SCHEDULE

4/1/2020 - 3/31/2021

SALARY

Operations Manager	\$68,075.28
Finance & HR Manager	\$61,651.20
Assistant Finance & HR Manager	\$44,492.40
Road Foreman	\$58,211.71
Equipment Superintendent	\$58,211.71

HOURLY

Blade Truck Driver	\$20.38
Heavy Equipment Operator	\$20.74
Mechanic	\$21.60
Engineer Tech.	\$21.60
Sign Tech.	\$21.60
Summer Help.....	\$10.00
Common Laborer.....	\$17.31

LAKE COUNTY ROAD COMMISSION

ORGANIZATIONAL CHART

