

June 13, 2019  
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Chairman Truxton.

Present – Gary Truxton, LCRC Commissioner  
Richard Haslock, LCRC Commissioner  
Richard Runnels, LCRC Commissioner  
Jessica LaPointe, LCRC Finance & HR Manager  
Steve Leonard, LCRC Manager  
Leroy Williams, LCRC Road Foreman  
Tom Smith, LCRC Road Foreman  
Joan Runnels, Lake County Resident

The following bills were presented and allowed for payment:

5/30	Payroll Voucher No. 4871	-----	\$ 64,524.25
5/30	Material Voucher No. 4872	-----	\$ 168,293.71
5/30	HRA Voucher No. 4873	-----	\$ 2,101.51
6/13	Payroll Voucher No. 4874	-----	\$ 74,628.58
6/13	Material Voucher No. 4875	-----	\$ 197,440.36
6/3	HRA Voucher No. 4876	-----	\$ 6,862.90

#### APPROVAL OF MINUTES:

Motion made by Haslock to approve the May 13, 2019 meeting minutes as read. Supported by Runnels. Yeas- Haslock and Truxton. Nays – 0. Motion carried.

#### PUBLIC COMMENT:

None.

#### REPORTS FROM MANAGEMENT:

##### FINANCE & HR MANAGER:

Presented a refund from CRASIF in the form of a check and a premium discount.

Presented the 2019 MCRC SIP board of Directors Ballot.

Motion made by Haslock to vote for Dorothy Pohl, Ionia County for MCRC SIP's 2019 Board of Directors. Supported by Runnels. Yeas- Haslock, Runnels and Truxton. Nays – 0. Motion carried.

Presented the budget update for May 2019.

LaPointe presented an updated permit fee schedule. Board agrees. Changes are effective immediately.

LaPointe presented MERS 2018 Annual Actuarial Valuation.

MANAGER:

Presented engineered plans for office expansion.

Shawn Washington, Habitat for Humanity, asked the Road Commission to help with the removal of stumps and debris from their property.

Motion made by Runnels to donate labor and equipment, at the Road Commission's convenience to Habitat for Humanity for the removal of debris, property located at Sheridan and Center. Supported by Haslock. Yeas- Haslock, Runnels and Truxton. Nays – 0. Motion carried.

Scott from Asphalt Materials will be here July 11.

Webber Township would like to know how much the Road Commission would participate in projects in the upcoming years. Leonard suggested the township pays 100% material and 50% labor and equipment.

Safety Grant for State Road Guardrail needed Truxton's signature.

Presented Luther's Dollar General engineered plans. Discussion regarding selling price of Luther garage. LaPointe explained the legal costs we have had to date regarding Luther garage and wanted to keep that in mind when agreeing to a sale price.

Truxton wants to see Leonard's truck have LCRC logos to prevent misidentification.

ROAD FOREMAN:

WILLIAMS –

Crews are sealcoating and fog sealing.

Edges of the road are getting bad.

SMITH –

First brine is done.

Truxton expressed concern over the short streets not getting bladed before brine was applied.

Truxton concerned with motorcycle crossings on Twin Creek. Found them to be extremely rough this weekend. Leonard suggested purchasing millings off the highway to fix those areas. Board agreed.

EQUIPMENT SUPERINTENDENT:

ABSENT.

OLD BUSINESS:

None.

NEW BUSINESS:

MDOT's Youth Corp has begun work.

COMMISSIONERS PRIVILEGE:

Runnels – none.

Haslock – none.

Truxton – none.

PUBLIC COMMENT:

None.

ADJOURNMENT:

Motion to adjourn made by Haslock. Supported by Runnels. Yeas- Haslock, Runnels and Truxton. Nays – 0. Motion carried. 10:15 am

Respectfully submitted by:

  
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Jessica L. LaPointe - Secretary

Approved by:

  
\_\_\_\_\_  
Gary A. Truxton - Chairman

  
\_\_\_\_\_  
Richard J. Haslock - Vice Chairman

\_\_\_\_\_  
Richard K. Runnels - Member



## Lake County Road Commission

1180 Michigan Avenue  
 P.O. Box 790  
 Baldwin, MI 49304  
 Phone (231) 745-4666  
 Fax (231) 745-6227  
[www.lcrc-roads.com](http://www.lcrc-roads.com)

### PERMIT TYPE:

### FEE

#### **UTILITY**

• Annual Utilities Permit	\$	150.00
*For maintenance purposes, where the facilities go on existing poles where buried facilities are not over 100' in length and not more than 100' in the right of way.		
*Anything outside general maintenance, may require additional permits		
• Aerial Cable - New Pole w/ .10 per linear ft	\$	50.00
• Trenching, Plowing & Multiple Duct Conduit w/ .10 per linear ft	\$	50.00
• Bore Jack or Tunnel with Casing w/ 4" or less	\$	50.00
w/ 4" to 12"		.10/ft
w/ 12" to 24"		.15/ft
		.20/ft

\*The Road Commission will not be held liable for damage caused to cables/lines placed within the R.O.W.

\*The Road Commission will not be held responsible for relocation due to construction.

#### **WORKING IN THE RIGHT OF WAY**

\$ 50.00

    \*For road crossings & working in the right of way

        \*No explosives in the R.O.W.

        \*Vibroseis only by special agreement with Board of Commissioners

#### **COMMUNICATION SERVICE PROVIDER (CSP)**

- Project Permit Fee
  - \$300 or \$1,000 total for all permits per project
- Annual Routine Maintenance/Repair Permit Fee
  - \$300 annually
- Permits for Non-Routine Work Fee
  - \$300 or \$1,000 total for all permits per project

Bond Requirement - \$20,000

*Insurance requirements with LCRC listed as additional insured*

*(Min. \$2,000,000 per occurrence for property damage; Min. \$2,000,000 per occurrence for bodily injury)*

LAKE COUNTY BOARD OF ROAD COMMISSIONERS  
REGULAR MEETING DATED June 13, 2019