

March 13, 2020  
Baldwin, Michigan 49304

Emergency meeting of the Board of County Road Commissioners of the County of Lake was called to order at 11:00 a.m. by Chairman Haslock.

Present - Richard Haslock, LCRC Commissioner  
Gary Truxton, LCRC Commissioner  
Richard Runnels, LCRC Commissioner (telephone)  
Jessica LaPointe, LCRC Finance & HR Manager  
Leroy Williams, LCRC Manager  
Shawn MacDougall, LCRC Road Foreman  
Tom Smith, LCRC Road Foreman  
Al Dailey, LCRC Finance & HR Assistant

#### REPORTS FROM MANAGEMENT:

##### FINANCE & HR MANAGER:

LaPointe was present for an informational meeting at the courthouse this morning, where the Coronavirus and COVID – 19 were discussed. It is with this information and the recent closure of all of Michigan's K – 12 schools that an emergency meeting be called to formulate a plan for the road commission's actions for the next few weeks.

Haslock addressed the need for a plan to address the potential impacts with our employees and childcare.

Board agrees closing the Road Commission office for the next three weeks is imperative. Also would like to see an employee rotation, consisting of 11 employees per week.

Board is cancelling the March 26, 2020 meeting.

##### ADJOURNMENT:

Motion to adjourn made by Truxton. Supported by Haslock. Yeas- Truxton and Runnels. Nays – 0. Motion carried. 11:44 am

Next Meeting Date: April 9, 2020

Time: 9:00 am

Respectfully submitted by:

  
Jessica J. LaPointe - Secretary

Approved by:

  
Richard J. Haslock

Richard J. Haslock - Chairman

  
Gary A. Truxton

Gary A. Truxton - Vice Chairman

  
Richard K. Runnels

Richard K. Runnels - Member