

August 27, 2020
Baldwin, Michigan 49304

Regular meeting of the Board of County Road Commissioners of the County of Lake was called to order at 9:00 a.m. by Chairman Haslock.

Present - Richard Haslock, LCRC Commissioner
Gary Truxton, LCRC Commissioner
Joan Runnels, LCRC Commissioner
Jessica LaPointe, LCRC Finance & HR Manager
Leroy Williams, LCRC Manager
David Leusby, LCRC Shop Foreman
Tom Smith, LCRC Road Foreman
Shawn MacDougall, LCRC Road Foreman

The following bills were presented and allowed for payment:

8/27	Payroll Voucher No. 4963 -----	\$	66,944.21
8/27	Material Voucher No. 4964-----	\$	254,028.40

APPROVAL OF MINUTES:

Motion made by Truxton to approve the August 13, 2020 meeting minutes as read. Supported by Runnels. Yeas- Truxton, Runnels and Haslock. Nays - 0. Motion carried.

PUBLIC COMMENT:

Gary and Cathy Schassberger requested the Board reconsider their decision to deny the abandonment of 8 feet of the public access near their home.

Bruce Reed asked the Board to allow him to take ½ pay again beginning September 28, 2020. The Board agreed but requested Reed come in at 3 months and update the Board. They also required him to use any accumulated sick time in January. Leusby asked if Jake Riggs could be moved in to the shop to take Reed's spot while he was on ½ pay, indicating that Theunick, 2nd shift mechanic, indicated he was not interested at this time. Williams disagreed. Williams will inquire with Theunick before a decision will be made.

Bill VanDyke updated the Board on some roads in the county that the Road Commission was interested in certifying this year.

REPORTS FROM MANAGEMENT:

FINANCE & HR MANAGER:

Presented revised COVID-19 Preparedness and Response Plan. LaPointe also addressed the CARES Act. The Board felt that anyone off for COVID-19 would be covered under the CARES Act.

LaPointe inquired on the reasonability of closing the breakroom to employees and allowing management to meet in small rooms. Board agrees and will require management to wear masks in foremen's office and meeting rooms.

The Village of Baldwin needs help with billing and determining their non-motorized portion for ACT 51. LaPointe feels we are helping the only way we can. The Board agrees that we are doing what we can by itemizing their bills by major vs. local.

MANAGER:

Broadway Bridge quote received. Board supports the idea of moving forward.

The property near Webber pit is not for sale from the State of Michigan. SOM might be interested in a land swap.

Received quote for the replacement of the furnace/air conditioner.

Williams spoke with Michigan State Police and they have indicated that 76th Street, east of M-37 would not meet the standards for a traffic study.

South Branch is open again after the railroad had it shut down to make repairs to the railroad crossing.

Road Commission has not used the Homeland Security grant to which we are eligible. Williams has been in contact with the Emergency Manager regarding buying barricades with those funds.

Katie Monroe is working to secure the grading easements necessary for the safety grant on 9 Mile/Johnson Rd.

Sealcoating is complete for the year.

ROAD FOREMAN:

MACDOUGALL - Mowing and edge ruts on highway.

Working on getting sand in to Bear Creek Swamp.

SMITH - Working on grassy roads in Yates Township.

Replaced all the culverts that were out.

EQUIPMENT SUPERINTENDENT:

Discussion regarding the loader bid opening. AIS submitted an 84 month lease option that was not requested. CAT and Volvo were contacted and they submitted an 84 month lease for our review. Case does not offer an 84 month lease option.

OLD BUSINESS:

Bid opening.

Motion made by Truxton to reject the timber sale bid for Webber pit from Gentz Forest Products. Supported by Runnels. Yeas- Truxton, Runnels and Haslock. Nays - 0. Motion carried.

Motion made by Truxton to award the guardrail over Blood Creek bid to Dale Dukes & Sons. Supported by Runnels. Yeas- Truxton, Runnels and Haslock. Nays - 0. Motion carried. Roll call vote.

LaPointe presented additional information regarding the Local Road Funding Program. Board agrees to move forward and start making townships aware of this new possibility.

Motion made by Truxton to award the loader bid to Ina Store for the Case loader. Case's bid is \$50,000 less and full maintenance is included for the life of the lease. Supported by Runnels. Yeas- Truxton, Runnels and Haslock. Nays - 0. Motion carried. Roll call vote.

Motion made by Runnels to accept the revision to Policy # 1020 - Road Building. Supported by Haslock. Yeas- Truxton, Runnels and Haslock. Nays - 0. Motion carried.

The employees of the Road Commission are taking donations for a co-worker. The deadline to donate is August 27, 2020.

NEW BUSINESS:

Motion made by Truxton to table the abandonment of 8 feet of Red Maple until the Road Commission can investigate further. Supported by Runnels. Yeas- Truxton, Runnels and Haslock. Nays - 0. Motion carried.

Motion made by Runnels to accept the revised COVID-19 Preparedness Plan. Supported by Truxton. Yeas- Truxton, Runnels and Haslock. Nays - 0.

Motion carried.

Truxton would like the Board to consider splitting the township meetings amongst all the Board members. Every year, each commissioner would attend the meetings for five townships. The following year the commissioners would switch townships, so that each commissioner would get a chance to represent each township twice over the course of their term.

Motion made by Runnels to accept Policy # 1047 – Development of Platted Roads. Supported by Truxton. Yeas- Truxton, Runnels and Haslock. Nays – 0. Motion carried.

LaPointe will investigate cleaning up a few other policies for next meeting.

COMMISSIONERS PRIVILEGE:

Haslock – Glad everything is going good.

Truxton – Everything is looking really good. Glad to hear we are cleaning the grassy roads.

Runnels – Lots of compliments. Questions regarding 8th Street. Truxton stated it was the Village of Baldwin and they have been approved for Critical Bridge Funding for 2022.

PUBLIC COMMENT:

None.

ADJOURNMENT:

Motion to adjourn made by Runnels. Supported by Truxton. Yeas- Truxton, Runnels and Haslock. Nays – 0. Motion carried. 12:45 pm

Next Meeting Date: September 10, 2020 Time: 9:00 am

Respectfully submitted by:



Jessica L. LaPointe - Secretary

Approved by:



Richard J. Haslock

Richard J. Haslock - Chairman



Gary A. Truxton

Gary A. Truxton - Vice Chairman



Joan Runnels

Joan Runnels - Member

LAKE COUNTY ROAD COMMISSION

POLICY # 1047: Development of Platted Roads

STATEMENT OF POLICY:

The Lake County Road Commission receives no funds for uncertified roads. These roads are precluded by law from spending MTF (Michigan Transportation Funds) funds for the development or maintenance of. Platted streets which have been platted private are excluded from this policy.

The Lake County Road Commission understands the importance of being able to access property.

Any platted road that is dedicated to the use of the public can be developed by an adjacent property owner to allow access to private property. Any road dedicated to for the use of the public shall remain open to the public.

The property owner must provide a recent survey of the road to be developed when requesting a Right-of-Way permit from the road commission.

All work must be performed in the surveyed, platted road right-of-way and not on private property.

All trees removed or disturbed must be located within the surveyed road and not on private property. All trees, limbs, and debris must be completely removed from the right-of-way. Stumps must be completely removed or ground down below ground level.

The Road Commission will determine if a culvert is required as well as gravel at the approach. Road must be shaped and sloped for proper drainage away from county road.

The Lake County Road Commission is not responsible for any maintenance on uncertified, platted streets.

LAKE COUNTY ROAD COMMISSION

POLICY # 1020: Road Building

STATEMENT OF POLICY:

ROAD BUILDING

Local roads in the county road system may be graded and graveled with a township participation of fifty percent (50%) and the balance paid by the road commission.

Bridges on local roads may also be reconstructed with a township participation of fifty (50%) and the balance paid by the road commission.

New blacktop on local roads will be paid for by the township or other local road funding. The road commission may do the work but will not participate in the cost.

A new street to be added to the county road system will be built to Lake County Road Commission plat standards with one hundred (100%) township funds. The road commission will not work on streets which have been platted private.

Primary road construction is generally funded at about eighty (80%) Federal Aid. In those projects initiated by the township, the township generally will be asked to pay one half of the local costs (which are not funded by Federal Aid).

DRIVEWAYS ONTO COUNTY ROADS

All new driveways require a drive permit from the road commission. The road commission does not construct private drives nor provide culverts, unless it is done as part of a road construction project.

DUST CONTROL BRINE

In general, the road commission will brine roads as requested by the townships, providing the townships will pay for the cost of the brine. The road commission will only brine certified county roads.



BIDS FOR:

One (1) new, current model year, Five yard rubber tire wheel loader. 150,000 Buyout

A15

* <u>lease</u>	<u>60m</u> - \$3475.00
* <u>72m</u>	<u>3795.00</u>
<hr/>	
* <u>mu</u>	<u>84</u> - <u>3608.00</u>
<hr/>	
* <u>full</u>	<u>84</u> - <u>4418.00</u>

TOTAL PURCHASE

\$338,000

BID AWARDED TO:

Ina Store



BIDS FOR:

One (1) new, current model year, Five yard rubber tire wheel loader.

INA STORE - Lease
60m/ \$ 3416.43
\$ 107,828.00

TOTAL PURCHASE:
\$ 272,240.00

BID AWARDED TO:

Ina Store



BIDS FOR:

One (1) new, current model year, Five yard rubber tire wheel loader.

\$ 170,000

TOTAL PURCHASE

\$ 331,092

ALTO -

LEASE:

YEARLY - \$39,153.13

MONTHLY - \$

OPT #2 YEARLY - 40,671.00

BID AWARDED TO:

Ina Store



BIDS FOR:

One (1) new, current model year, Five yard rubber tire wheel loader.

157,500

GOV LEASE
60m/ 3642.00

Michigan CAT

TOTAL PURCHASE
\$ 336,000

BID AWARDED TO:

Ina Store

LAKE COUNTY BOARD OF ROAD COMMISSIONERS
REGULAR MEETING DATED August 27, 2020